



Administrative Appeal

Pursuant to Section 805 of the Zoning Resolution

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Property Information

Site Address:

Parcel ID:

Lot Acreage:

Township

Property Owner Information

Name:

Address:

Phone #

Fax #

Email:

Applicant Information

Same as property owner

Name:

Address:

Phone #

Fax #

Email:

Agent Information

Same as property owner

Name:

Address:

Phone #

Fax #

Email:

Staff Use Only

Case #

Date Filed:

Received By:

Hearing Date:

Zoning Compliance #:

Checklist

- Completed Application
- Auditor's Map (8.5"x11")
- Covenants and deed
- Notarized signatures
- Proof of water/wastewater supply
- Copy of Administrative Officer's decision

Water & Wastewater

Water Supply

- Public (Central)
- Private (On-site)
- Other

Wastewater Treatment

- Public (Central)
- Private (On-site)
- Other



Franklin County
Board of Commissioners

ECONOMIC DEVELOPMENT & PLANNING

Economic Development & Planning Department
James Schimmer, Director

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Describe the decision by an Administrative Officer that is being appealed:

Describe the project:

Affidavit

I hereby certify that the facts, statements, and information presented within this application form are true and correct to the best of my knowledge and belief. I hereby understand and certify that any misrepresentation or omissions of any information required in this application form may result in my application being delayed or not approved by the County. I hereby certify that I have read and fully understand all the information required in this application form.

Applicant

Date

Property Owner (signature must be notarized)

Date

Property Owner (signature must be notarized)

Date

- *Agent must provide documentation that they are legally representing the property owner.**
- **Approval does not invalidate any restrictions and/or covenants that are on the property.**



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**ECONOMIC DEVELOPMENT
& PLANNING**

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Application instructions

Please submit the following:

1. Application Form
Completed application form with notarized signatures
2. Covenants or deed restrictions
Provide a copy of your deed with any deed restrictions
You can find your deed at: recorder.franklincountyohio.gov
3. Auditor's Tax Map
Provide a map showing the subject property and all land within 500 feet of the property.
You can find the map at: www.franklincountyauditor.gov
4. Proof of utility service
Provide proof from the provider of your water and wastewater services

Note: If services are provided by a private or public entity, you must provide a letter verifying that you have service or will have access to it. If you're proposing an on-lot septic system or well, please provide information from the Franklin County Board of Health (or appropriate agency).

5. Copy of Administrative Officer's decision
Provide a copy of the letter or application indicating the decision being appealed