



Franklin County
Board of Commissioners

ECONOMIC DEVELOPMENT & PLANNING

Economic Development & Planning Department
James Schimmer, Director

Application for Certificate of Zoning Compliance

On-Premise Sign

Page 1 of 5



(revised 5.30.19)

Property Information

Site Address:

Parcel ID:

Township:

Lot Acreage:

Name of Establishment:

Property Owner Information

Name:

Address:

Phone #

Fax #

Email:

Applicant Information

Same as property owner

Name:

Address:

Phone #

Fax #

Email:

Sign Information

Height:

Sign Clearance (ft.)

of Facings

Total Face Area:

Ground

Wall/Window

Roof

Projecting

Temporary Sign: Yes No

Illuminated Sign: Yes No

Building Information - Calculating Allowable Sign Area

Height of Building _____ X Width of Building _____ = Area _____ sq. ft.

Square Root of Area _____ X Mass Factor * _____ = Allowable Sign Area _____ sq. ft.

* Mass factors are listed in the table of elements found in Section 541 of the Franklin County Zoning Resolution

Staff Use Only

ZC #

Date Filed:

Fee Paid:

Receipt #

Received By:

Submittal Checklist

Completed Application Form

Signed and Notarized Affidavit

Fee Payment (**check/money order only**)

Site Plan (**max. 11"x17"**) - see page 4

Sign Details - see page 5



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ZC#

Location Information

Setback Distance of Sign from Existing Right-of-Way _____ linear ft.

Width of Street Right-of-Way _____ linear ft.

Speed Limit _____ MPH

Please Circle One: Single Lane (in each direction) Multi-Lane (in each direction) Freeway/Limited Access

Description of the Proposed Graphic

Applicant/Authorized Agent Affidavit

I, _____ (Print Name), hereby certify that all information provided is true and accurate and is submitted to induce the issuance of a Certificate of Zoning Compliance. Applicant agrees to be bound by all provisions of the Franklin County Zoning Resolution. Applicant further agrees to complete all work in accordance with all applicable Federal, State and local laws and regulations. Applicant hereby acknowledges that all work described herein must begin within six (6) months of the date of issuance and be substantially completed within one (1) year. Failure to do so shall void the certificate and no work may commence until a new Certificate of Zoning Compliance is issued in accordance with Section 705.025 of the Franklin County Zoning Resolution.

Applicant's/Agent's Signature

Date

subscribed and sworn to me this _____ day of _____, 20_____

Notary Public

Property Owner's Signature **Required unless same as applicant/agent**

I, _____ (Print Name), hereby authorize the applicant/agent listed above to perform the work described in this application and/or to change the use of the subject property only in accordance with all requirements of the Franklin County Zoning Resolution.

Property Owner's Signature

Date

subscribed and sworn to me this _____ day of _____, 20_____

Notary Public



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ZC#

Staff Use Only

Development Standards

Zoning District:		
Smart Growth Overlay:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Non-Conforming:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Floodplain:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Riparian Setbacks:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Variance Required:	<input type="checkbox"/> Yes, Case #:	<input type="checkbox"/> No

	Permitted	Proposed
Sign Setback:	ft	ft
Allowable Area:	ft	ft
Clearance Height:	ft	ft
Road Frontage :	ft	ft
Lot Width:	ft	ft
Max Height:	ft	ft

Allowable Area Calculation

Mass Factor:	
Square Root of Building Area:	ft ²
Total Sign Area Allowed:	ft ²

Technical Agencies

Public Health/OEPA	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied
Date Submitted:		
Date of Action:		
County Engineer	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied
Date Submitted:		
Date of Action:		
FSWCD	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied
Date Submitted:		
Date of Action:		
ODOT	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied
Date Submitted:		
Date of Action:		
	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied
Date Submitted:		
Date of Action:		

Staff Action

Approved Approved with Conditions Denied

Staff _____

Date _____

Comments/Conditions of Approval



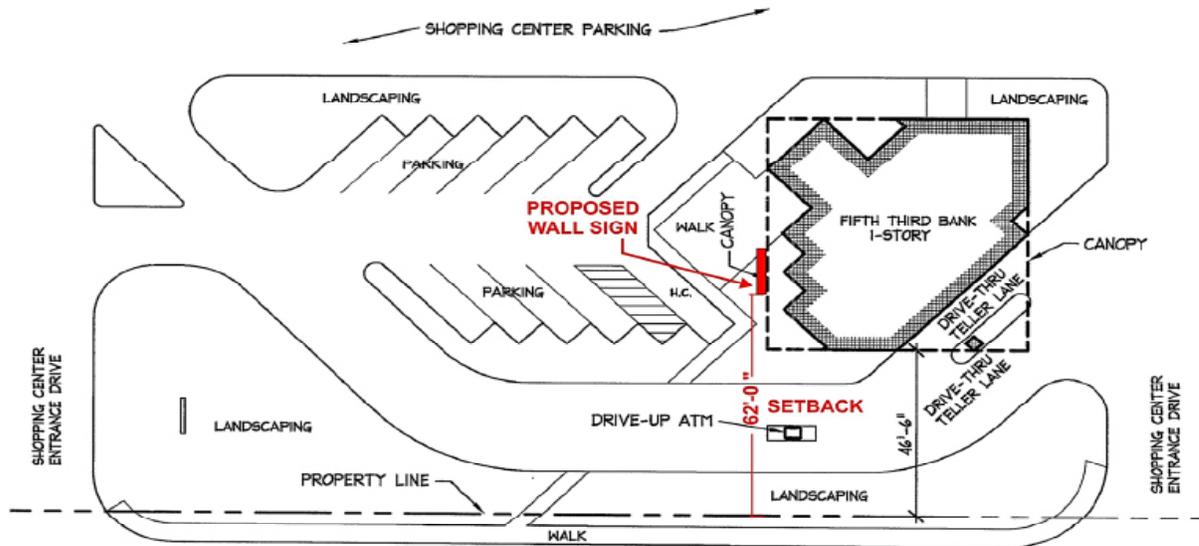
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Site Plan and Sign Detail Requirements for Zoning Compliance Applications - On-Premise Sign

- The site plan must be prepared by a design professional (i.e. registered surveyor, engineer and/or architect) as provided per Section 705.022 of the Franklin County Zoning Resolution
 - Site plans which are incomplete and/or not drawn to scale will not be accepted.*
- Two (2) copies - minimum size of 8.5"x11" paper, maximum size of 11"x17" paper **Larger size copies are acceptable in addition to the min./max. sizes required*
- North arrow and appropriate scale (i.e. 1 inch = 30 feet)
- Setback distance of sign from property line and/or street right-of-way boundary
- The exact location of the proposed sign on the property/building
- Sign diagram and schematics, including dimensions, cross-sections and mounting - refer to page 5
- Building elevations and/or architectural renderings indicating location of sign
 - Dimensions of building (height and width) must be provided*
- All easements and above/below ground utilities, when applicable
- Regulatory floodplain (Floodway and Floodway Fringe) and riparian setback boundaries, when applicable
- Any other information with regard to the lot or neighboring lots which may be necessary to determine and provide for the enforcement of the Franklin County Zoning Resolution
 - Please note that the requirements mentioned above, or portions of, may be waived by the Administrative Officer when, in his/her opinion, the applicant has satisfactorily demonstrated that all aspects relative to the above have been suitably addressed*



CLEVELAND AVENUE

NOTE: BUILDING SETBACK TAKEN FROM SURVEY SUPPLIED BY OWNER



SITE PLAN
SCALE: 1" = 30'

FIFTH THIRD BANK
3407 CLEVELAND AVE.
COLUMBUS, OH 43224

Client	S/3 Bank
Location	Linden-Cleveland
Clearance	

Revised 4/11/12	
Date	11/8/11
Drawn by	Jared
Checked by	Mark
Scale	1" = 30'
Notes	Mail

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Example of Required Wall Sign Details

DOLLAR GENERAL 2009 Logo - 4'-6" X 33'-3" Single Face Wall Mounted Sign

Dimensions:
 Total width: 33'-3"
 Total height: 4'-6"
 Cabinet depth: 1 5/8" (with 1/2" overhang)
 Sign panel width: 16'-0" (left) + 17'-3" (right) = 33'-3"
 Sign panel height: 2'-7"
 Side view height: 79" (total), 1 1/2" emboss copy, 1 1/2" yellow shape, 1" gray pan.

Specifications:
 Cabinet Size: 4'-0" X 33'-3" (minimum cabinet depth of 8" required)
 Mfg: 1 5/8" G (EX-249), hinged for servicing.
 V.O.: 4'-2 3/4" X 32'-11 3/4"
 Two piece pan formed and embossed SPARTECH UV polycarbonate face (no exceptions).
 Cabinet finish: Spraylat FM 171 brushed aluminum.
 NOTE: All single face signs must have white interior backs.
 Black logotype embossed 1/2" on special yellow embossed shape (Spraylat CE-2633 yellow, no exceptions) on Gray (PMS Cool Gray 5) background and returns.
 Decorative process: Production quantities are to have screen printed graphics (yellow, black, gray & white), no mask and spray.
 Labeling: Requires UL Label and Union Label.
 NOTE: All signs come complete with ON/OFF switch and electric eye (when requested).
 • NOTE: MUST be COOL WHITE LAMPS

Scale: 1/8" = 1'-0"
 #09-9-102 DOLL01-GSP
 Date: 9-8-09

Customer Approval and Comments:

Manufacturer: Dualite Sales & Service, Inc. - Williamsburg, Ohio
 Dualite Sales & Service, Inc. - One Dualite Lane - Williamsburg, Ohio 45176

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Example of Required Free Standing Sign Details

73 SQ FT DVY MONUMENT @ 8'0" OAH

SIGN A
 M73
 QTY - 1
 FLOOR - NA

Technical Drawing Details:
 Sign height: 8'-0" OAH
 Sign width: 73 SQ FT
 Sign depth: 4'-0"
 Sign panel height: 6'-0"
 Sign panel width: 6'-0"
 Sign panel depth: 4'-0"
 Sign panel thickness: 1 1/2"
 Sign panel weight: 150 lbs

Notes:
 1. Sign to be installed on concrete foundation of 12" x 12" x 12" (min) concrete piers. See drawing for details.
 2. Sign to be installed on concrete foundation of 12" x 12" x 12" (min) concrete piers. See drawing for details.
 3. Sign to be installed on concrete foundation of 12" x 12" x 12" (min) concrete piers. See drawing for details.

Material Schedule:

Item	Description	Quantity	Unit	Material
1	Sign Panel	1	SQ FT	UV Polycarbonate
2	Sign Panel	1	SQ FT	UV Polycarbonate
3	Sign Panel	1	SQ FT	UV Polycarbonate
4	Sign Panel	1	SQ FT	UV Polycarbonate
5	Sign Panel	1	SQ FT	UV Polycarbonate
6	Sign Panel	1	SQ FT	UV Polycarbonate
7	Sign Panel	1	SQ FT	UV Polycarbonate
8	Sign Panel	1	SQ FT	UV Polycarbonate
9	Sign Panel	1	SQ FT	UV Polycarbonate
10	Sign Panel	1	SQ FT	UV Polycarbonate
11	Sign Panel	1	SQ FT	UV Polycarbonate
12	Sign Panel	1	SQ FT	UV Polycarbonate
13	Sign Panel	1	SQ FT	UV Polycarbonate
14	Sign Panel	1	SQ FT	UV Polycarbonate
15	Sign Panel	1	SQ FT	UV Polycarbonate
16	Sign Panel	1	SQ FT	UV Polycarbonate
17	Sign Panel	1	SQ FT	UV Polycarbonate
18	Sign Panel	1	SQ FT	UV Polycarbonate
19	Sign Panel	1	SQ FT	UV Polycarbonate
20	Sign Panel	1	SQ FT	UV Polycarbonate

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